**Universiteit Leiden**

**Justice, Equity, Diversity and Inclusion Fund – Application Form**

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| **Please send the completed form to** [**divers-inclusief@hum.leidenuniv.nl**](mailto:divers-inclusief@hum.leidenuniv.nl) **by 8 December 2022** | |
| 1. **Contact details** | |
| Name of main applicant[[1]](#footnote-1) |  |
| Email address |  |
| Scientific institute / Faculty Bureau / Study Programme |  |
| Project Team | *Please provide name, scientific institute (for staff), study programme (for students)* |
| 1. **Project summary** | |
| Project title |  |
| Summary of project (max. 100 words) |  |
| 1. **Funding information** | |
| Amount of funding requested |  |
| Details of any matched funding or contributions in kind |  |
| Details of how the funding will be spent  *Give a detailed breakdown of how you propose to spend the grant*  *Please note: only 30% of your requested budget can go towards catering costs (drinks/lunch/dinner).* | |
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| 1. **Project details** | |
| What are the **overall aims** of the project? (max. 400 words)  *Include details of how will this proposal contributes to the Faculty’s D&I priorities outlined in the Work Plan, with a specific emphasis on education and the learning environment* | |
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| **Plan of execution**: Describe how you plan to execute your intended project and provide an outline of the project timeframe (max. 400 words) | |
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| **Impact and expected results:** What are the anticipated outcomes and impact of the project? How will you ensure that the impact of the project will be sustained beyond the funding period? (max. 400 words) | |
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| How will the project contribute to **wider change**?  *Include details of how will you share learning and good practice more widely and influence others.* | |
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1. Please note that the main applicant has to be a staff member or student from the Faculty of Humanities. [↑](#footnote-ref-1)