

deadline call 2 Nov
0 weeks

July

Aug

Sep

Oct

-5 -4 -3 -2 -1

0 weeks

NWO call opens

Research Grant idea

Bring in grant support

Confirm Institute support for embedding guarantee

Faculty/Institute manager and/or advisor

- Discuss and [advise on proposal](#)
- Plan peer review
- Contact [projectcontrol](#) on the budget
- Contact the Centre for Digital Scholarship on the [data management](#) paragraph

Contact Grant Development Office

- Discuss CV/ idea and draft proposal with a [Grant Advisor](#)
- Make planning (intermediate deadlines for drafts)
- Contact the Grant Development Office at any point of the process for support at grants@bb.leidenuniv.nl

Review at Faculty/Institute

- Critical review by peers on scientific merits
- Editing & critical review from local grant advisors

Editing support (GD Office or external)

- Editing on structure and form
- Critical review and advise on proposal
- [\(English\) editing service](#)

Final support Faculty/Institute

- Final peer reviews
- Budget approval
- Embedding guarantee signed

Final revision & Submit

- Finalize text & lay-out
- Definitive signed embedding guarantee
- Budget approved
- Upload to ISAAC or ZonMw