



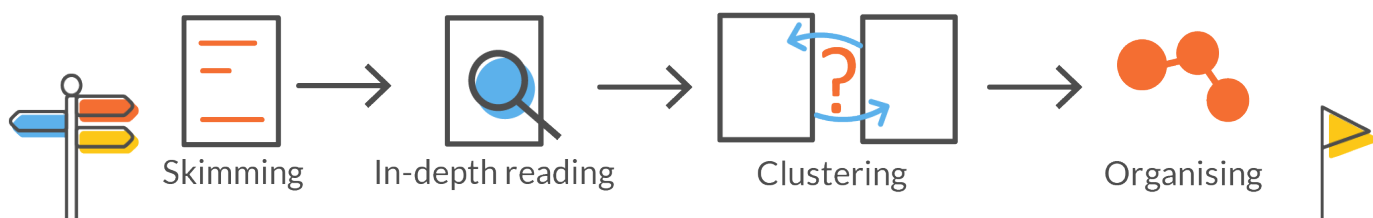
Read and organise literature

with support from the **Science Skills Platform**

Whether you have a **textbook**, an **article** or a **review paper** in front of you, reading academic literature can be difficult and time-consuming. If you are not sure what you are looking for exactly or if you are tackling a topic that you do not fully understand yet, it can be discouraging to see the amount of text you will have to go through. **Skimming** the text, filtering out the **relevant parts** and placing them into a **conceptual framework** can help you process the text better. Reading and organising literature is also necessary for conducting **your own research** or **writing a paper**. The *Reading strategy* chapter and the *Research domain* help you become a **more effective reader** and keep track of the relevant information from the literature you read. You can find a summary of the available chapters below. Select the support you need and get started!

Process of reading and organising literature

The **Science Skills Platform** offers you tips for **reading different types of literature** and provides you with a ready to use template for **organising relevant information** into a conceptual framework. Where should you start reading? How do you effectively skim a text? How can you avoid that you have to re-read parts of the text? What is a conceptual framework and how does it help you organise your literature and notes? The *Reading strategy* chapter and the *Research domain* guide you through the process depicted below.



Links to all relevant skills chapters

[Reading strategy](#)

[Develop the conceptual framework](#)

Not sure how to properly save and reference the literature you found? Use the [using sources correctly module](#) to learn about plagiarism and referencing as well as setting up a reference manager.

After skimming your literature you might conclude that you have not found what you were looking for and have to dive back into your literature search. Use the second module of the Research domain to [improve your search queries](#) and [perform the literature search](#). You can also consult the flyer “Conduct a literature search” for a more detailed overview of the available support.



Keep in mind that the **instructions** you receive from your **supervisor** are always **leading**. They might have specific expectations of how you read and organise your literature that go beyond the content presented on the skills platform.

Is this your first time hearing about the platform?

Consult the [homepage](#) for some general information and discover [how to use the platform](#).

Questions or concerns about the platform?

Consult the [FAQ](#) or contact the Science Skills Team via skills@science.leidenuniv.nl

